

November 17, 2020

A message from Julie Thomas, Director-Global Environmental, Health & Safety

Master Fluid Solutions (MFS) is guided by our core values, which includes looking out for others. Our first priority remains the safety and security of our customers, associates, and communities. We are following guidelines from public health authorities, including the Center for Disease Control (CDC), to ensure business continuity while working to protect the well-being of our customers and our associates. The purpose of this letter is to assure you that Master Fluid Solutions is aware of and continues to monitor available information relative to COVID-19, commonly referred to as Coronavirus.

Steps MFS is taking to minimize virus include:

Social distancing:

- Implementing working from home for those who are able
- Staggered schedules for Lab associates
- Staggered breaks and lunches for Plant associates
- Minimize travel by sales team to only critical/essential issues requested by customer

Prevention measures:

- Increased measures by cleaning crew, as well as ensuring supply of cleaning/disinfecting essentials
- Following State of Ohio recommendation by checking associate's and visitor's temperature before start of work, and implementing the wearing of face coverings for anyone entering the facility
- Limiting visitors on site

Unfortunately, the virus is so new that information is not available concerning its sustainability in a metalworking fluid matrix. Therefore, it is important to continue to maintain fluids properly in order to reduce bacterial growth.

As a preventative step, our recommendation is to clean AND disinfect frequently touched surfaces daily. This includes machine surfaces, tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.

- If surfaces are dirty, clean them using detergent or soap (like Master STAGES™ Whamex™ or Whamex XT™) and water prior to disinfection.
- Additional guidance for Environmental Cleaning and Disinfection Recommendations can be found [here](#)
- Master Fluid Solutions does not recommend adding disinfectants or bleach to the metalworking fluid system. Doing so can increase the chance of other issues such as dermatitis, machine and part corrosion, chemical reactions and odor concerns.

For additional information about COVID-19, please see the following [website](#) for the CDC. We will also provide updates and helpful information on the COVID-19 section of our [website](#).

We will continue to closely monitor the situation and evaluate the need for additional measures to support our customers, colleagues and communities if such needs arise.

Sincerely,



Julie Thomas
Director-Global Environmental, Health & Safety